Center for Immersive Learning and Digital Innovation Penn State University 2 - Designing an Integrated Data Management Solution for Efficient Tracking and Reporting in Nursing Education

Project Status Report

|  |  |
| --- | --- |
| To: | Dr. Vinciya Pandian |
| From: | Ryan Nair, Melanie Reyes, Denali Sharp, Andrew Song, Tianrui Yang, Wenliang Zheng |
| cc: | Dr. Steven Shaffer, Penn State University |
| Date: | 20 January 2025 |
| Re: | Status report, week #2 |

**Quick status**

See the details below; they are summarized here.

|  |  |
| --- | --- |
| Number of tasks completed this week: | 1 |
| Number of tasks scheduled but not completed this week: | 0 |
| Hours spent this week: | 1 |
| Hours spent this semester: | 1 |

**Narrative**

It’s the first week, we meet each other and know each other’s major. Then we wrote an email to our sponsor to schedule the meeting to discuss the details of the project. Due to the time conflicts, our meeting will be held this week.

**Tasks *completed***

|  |  |
| --- | --- |
| **Task completed** | **Who did the work and actual hours spent** |
| Reached out to team sponsor to schedule initial meeting. No issues encountered. | All: 1 |

**Tasks *not* completed that were scheduled for completion**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Explanation of why the task was not completed** | **What your team is doing to correct the problem.** | **Who did the work and actual hours spent** |
|  |  |  |  |

**Total time spent**

|  |  |  |
| --- | --- | --- |
| **Code** | **Time spent this week** | **Time spent entire project** |
| Denali | 1.0 | 1.0 |
| Andrew | 1.0 | 1.0 |
| Melanie | 1.0 | 1.0 |
| Ryan | 1.0 | 1.0 |
| Tianrui | 1.0 | 1.0 |
| Wenliang | 1.0 | 1.0 |
| **Totals:** | **6.0** | **6.0** |

**Tasks for next week**

|  |  |  |
| --- | --- | --- |
| **Task** | **Description** | **Who is assigned + estimated total hours** |
| Meeting with sponsor | Talk about the details they want about our project | Ryan Nair, Melanie Reyes, Denali Sharp, Andrew Song, Tianrui Yang, Wenliang Zheng  1 hour |

**Upcoming tasks**

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Week** | **Description** | **Estimated total hours** |
| Start the project | All following | Cannot determine the details yet |  |
| Total estimated hours remaining on project |  |  | 350 |

**Sign off**

|  |  |
| --- | --- |
| 形状  中度可信度描述已自动生成  1/20/25  Denali Sharp date | 文本, 信件  描述已自动生成  1/20/25  Andrew Song date |
| 1/20/25  Ryan Nair date | 形状  中度可信度描述已自动生成  1/20/25  Tianrui Yang date |
| 文本, 信件  描述已自动生成  1/20/25  Melanie Reyes date | 1/20/25  Wenliang Zheng date |

**Sign off**